

## Associate/Supplier/Exhibitor Registration

### Registration Instructions

The Total Store Expo is an exhibit-based trade show. All Associate/Supplier participants must purchase a booth in order to attend.

Please confirm with your company booth contact that you are not already registered prior to completing this form. For questions regarding who your booth contact is, please email [registration@nacds.org](mailto:registration@nacds.org).

### Online Registration

Go to [tse.nacds.org](https://tse.nacds.org) and select "Register".

### Fax or Mail

**Fax forms to:** (703) 683-5678

### Mail forms to:

NACDS  
 P.O. Box 34814  
 Alexandria, VA 22334-0814

### Electronic Funds should be sent to:

Truist Bank  
 ABA# 053101121  
 Acct# 1000025891523

### Registration Fee

One complimentary badge per 100 square feet of booth space purchased. Each additional registration:

NACDS Members: .....	\$1,700.00
Non Members: .....	\$2,750.00

### Registration Questions

Please contact [registration@nacds.org](mailto:registration@nacds.org).

### Cancellations and Substitutions

Cancellations and Substitutions must be made in writing using the designated forms on the TSE Website at [tse.nacds.org](https://tse.nacds.org). Registration cancellations received prior to **Friday, April 12, 2024**, will be refunded less a \$350 administrative fee per registrant. Registration fees for cancellations after **Friday, April 12, 2024**, are non-refundable.

### Registration Policy

NACDS reserves the right to alter, modify, and/or limit registration to the Total Store Expo based on recommendations made by public health officials and its own judgment concerning health and safety.

### Individual Completing Form

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Registrant Information

Company Name: \_\_\_\_\_

☐ Dr. ☐ Mr. ☐ Ms. ☐ Mrs. First Time Attending? ☐ Y ☐ N

Full Name: \_\_\_\_\_

Nickname (for badge): \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Zip/Mail Code: \_\_\_\_\_ Country: \_\_\_\_\_

### Spouse/Companion Information

*Spouses/Companions will not be given access to the Exhibit Hall.*

Spouse/Companion Name: \_\_\_\_\_

Spouse/Companion Nickname (for badge): \_\_\_\_\_

Spouse/Companion E-mail: \_\_\_\_\_

Spouse/Companion Mobile Phone: \_\_\_\_\_

### Registration Payment Information

**Full payment must accompany your registration.** Please make all checks payable to "NACDS" or complete the credit card section.

Payment Method ☐ Credit Card ☐ Check

Credit Card Payment: ☐  ☐  ☐  ☐ 

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Card Identification Number (CVV2) : \_\_\_\_\_  
 (Visa, MasterCard and Discover: 3 digits on back - American Express: 4 digits on front)

Cardholder's Name: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**Total Authorized Purchase Amount:** \$ \_\_\_\_\_

## Associate/Supplier/Exhibitor Registration

Name of Registrant: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

### Hotel Information

**The NACDS housing deadline of July 18, 2024, has passed.**

To reserve a room or make a change to an existing reservation, please contact the hotel directly. Room rates and availability cannot be guaranteed after July 18, 2024.

### Total Store Expo Official Hotels

All NACDS events will be held at the Boston Convention & Exhibition Center, 415 Summer St., Boston, MA 02210, and the Omni Boston Hotel at the Waterfront, 450 Summer St., Boston, MA 02210. All official hotels listed below are within walking distance to NACDS events.

#### Aloft Boston Seaport District

401-403 D Street  
Boston, MA 02210  
617-530-1600

#### Omni Boston Hotel at the Seaport

450 Summer Street  
Boston, MA 02210  
scott.wong@omnihotels.com

#### Seaport Boston Hotel

1 Seaport Lane  
Boston, MA 02210  
877-732-7678

#### Element Boston Seaport District

391-395 D Street  
Boston, MA 02210  
617-530-1700

#### Renaissance Boston Waterfront Hotel

606 Congress Street  
Boston, MA 02210  
800-468-3571

#### Westin Boston Seaport District

425 Summer Street  
Boston, MA 02210  
617-532-4600

### Hotel Cancellation Policy

The NACDS Total Store Expo hotels require a first and last night's deposit which may be charged to the credit card provided as early as **Thursday, July 18, 2024**. No refunds will be available for changes or cancellations made after this date.

**PLEASE REMEMBER IT IS YOUR RESPONSIBILITY TO MAKE ALL HOTEL RESERVATION CHANGES. NACDS WILL NOT ACCEPT OR BE RESPONSIBLE FOR MAKING ANY CHANGES AFTER THURSDAY, JULY 18, 2024.**

### Housing Questions

Please contact NACDS Housing at (703) 837-4301.

### Website Information

Selected areas of the Total Store Expo website will be accessible to conference registrants only; this includes a list of participating companies and an advance registration list. Your login information will be activated once your registration has been processed and your registration confirmation has been sent. Your username is your email address. If you do not know your password, or have not set up a password, you can use the "Forgot Password" function to reset it.